

ADDENDUM #1

**REQUEST FOR PROPOSAL
THIRD PARTY ADMINISTRATOR SERVICES**

The CITY OF EAST ORANGE advertised for **THIRD PARTY ADMINISTRATOR SERVICES** on Wednesday, March 30, 2015 with a submission deadline date of Tuesday, April 21, 2015. Inadvertently, on the Cost Proposal page, the Claims Administration Fee for all general liability claims and a total combined flat fee was not included. Please replace the original “**CITY OF EAST ORANGE CLAIMS ADMINISTRATION SERVICES COST**” with the page attached/ below.

For additional questions, please contact Lisa L. Jackson @ (973) 266-5163.

Lisa L. Jackson, Q.P.A
Purchasing Agent.
CITY OF EAST ORANGE

CITY OF EAST ORANGE
CLAIMS ADMINISTRATION SERVICES
COST PROPOSAL

Several options may be considered including:

- Monthly rate
- Quarterly rate
- Annual rate

Initial term of contract will be three (3) years (April 1, 2015 – March 31, 2018) with the option of two (2) one-year extensions.
(***subject to termination on 30 days' notice during any single year***)

A. Claims Administration Fee for all workers compensation claims, which occur on or after April 1 2015.

Claims Administration must be quote on a flat fee basis.

April 1, 2015 – March 31st, 2018 \$ _____

Claims Administration Fee for all general liability claims, which occur on or after April 1 2015.

Claims Administration must be quote on a flat fee basis.

April 1, 2015 – March 31st, 2018 \$ _____

Total Combined Flat Fe \$ _____

B. RUN OFF CLAIMS FEE

Claims Administration Fee for all opened or re-opened Workers Compensation Claims which occurred prior to April 1, 2015 should the City of East Orange require this service;

C. NURSE CASE MANAGEMENT

Per Claim Fee \$ _____

One Time Fee: \$ _____

D. ANY ADDITIONAL SERVICES and FEES
